STAFF ATTORNEY

About the Job
OMC is looking for a Full-Time Staff Attorney who is dedicated to advocating for clients from a wide range of backgrounds. The Staff Attorney will report to the Executive Director and support fellow staff in the department to provide complete and outstanding representation to clients.

Qualifications
- Juris Doctor Degree
- Admission to the Michigan State Bar
- Interest in public service
- Excellent research, writing, and oral communication skills
- Ability to work under pressure, multitask, and manage cases and deadlines
- Experience or education in housing, family law, and probate/estate planning preferred

Salary
This position is full-time with a salary range of $58,000 to $70,000 based on experience and proven skills. OMC provides benefits including Holidays, Health and Dental Insurance, Life Insurance, SIMPLE IRA, Paid Sick Leave, Paid Vacation Time, and Worker's Compensation.

About OMC
OMC was founded in 1989, is a non-profit, volunteer-based corporation and is located in Bloomfield Hills, Michigan. OMC has established a strong position as the expert in alternative dispute resolution and conflict resolution education within Oakland County, Michigan courts, legal community, and schools. We are perfectly positioned to grow into the private and business sector.

The positive atmosphere and high level of professionalism at OMC makes for a caring, respectful, and productive workplace where work-life balance is encouraged. Expectations of staff are high and management is focused on providing the necessary support to achieve success.

It's a great time to be on board at OMC!

How to Apply
Submit a cover letter, writing sample, and resume to:

Charity Burke, Executive Director
Oakland Mediation Center
3254 University Drive, Suite 190
Auburn Hills, MI 48326
Email: cburke@mediation-omc.org